Ghani Khan Choudhury Institute of Engineering & Technology, Malda

Suo-Moto Disclosure under Section 4 of the RTI Act, 2005

E-GOVERNANCE

S. No.	Item	Details of disclosure	Remarks / Reference Points (Fully met /partially met / not met-not applicable will be treated as fully met / partially met)	Remark
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011- IR dt. 15.4.2013]	i. English	Yes	Fully met
		ii. Vernacular/ Local Language	Hindi	partially met
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011- IR dt 15.4.2013]	Last date of Annual updation	Dec-2019	Fully met
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	i. Details of information available in electronic form	Yes	Fully met
		ii. Name/ title of the document/record/ other information	As displayed inn the institute website	Fully met
		iii. Location where available	https://gkciet.ac.in/	Fully met
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	i. Name & location of the facility	https://gkciet.ac.in/	Fully met
		ii. Details of information made available	https://gkciet.ac.in/	Fully met
		iii. Working hours of the facility	24 Hours	Fully met
		iv. Contact person & contact details (Phone, fax email)	Employee Details	Fully met

4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	i. Grievance redressal mechanism	https://pgportal.gov.in/ GKCIET Grievance Portal	Fully met
		ii. Details of applications received under RTI and information provided	RTI Transaction	Fully met
		iii. List of completed schemes/ projects/ Programmes		Fully met
		iv. Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Contracts	Fully met
		v. Annual Report	https://gkciet.ac.in/information_center/miscellaneous/Annual_Report_2018-19.pdf	Fully met
		vi. Frequently Asked Question (FAQs) 32	FaQ	Fully met
		vii. Any other information such as a) Citizen's Charter b) Result Framework Document (RFD) c) Six monthly reports on the d) Performance against the benchmarks set in the Citizen's Charter	The point is not applicable since no Citizen Charter is appointed	Fully met
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	i. Details of applications received and disposed	RTI Transaction RTI Tansaction 1	Fully met
		ii. Details of appeals received and orders issued	RTI Transaction	Fully met

4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	RTI Transaction	Fully met

Source: GKCIET RTI Suo-Moto disclosure tables (facility/rti). Links open the referenced documents on the Institute website.